

BOXTED PARISH COUNCIL

ANNUAL PARISH MEETING MINUTES

Wednesday 14th May 2025 in the Village Hall at 7PM

Called by Jamie Seakens

Present

Chair – Cllr Jamie Seakens

Councillors Brentnall, Collitt, Dedhar, Hunt, Pugh, Smith and MacLauchlan

Clerk – Karen Thompson

Members of the public

1. Welcome

The Chair, Jamie Seakens, welcomed everyone to the Annual Parish meeting of Boxted Parish Council for 2025. The purpose of the meeting was to hear the views of residents.

2. Approve the Minutes of the Annual Parish Meeting held on 10th April 2024

The minutes were approved.

3. Financial Statement

The financial report as of 31 March 2025 was presented which shows the council is in good financial health.

		Boxted Parish Council Financial Report to 31 March 2025			
23/24		2024/25			
		Actual to date	Budget	% of Budget	Forecast
				7 of 12 (%)	
RECEIPTS (page 1)					
60,517.00	Precept	64,763.00	64,763	100	64,763
1,287.00	LCTS	1,287.00	1,287	100	1,287
0.00	Bank Interest	0.00			
16,514.90	VAT refunds	9,423.31	7,000	135	7,000
30,045.59	Grants	1,560.93			
0.00	S106 Grants	2,204.41			2,204
965.00	Events	603.48			603
927.69	Misc/Donations	252.38			92
110,257.18	Total BPC Acct	80,104.51	73,050	110	75,949
0.00	Hub & Sports & Social Club				
	Fete Income	375.00			375
6,144.00	Lease fees	6,306.00	6,531	97	6,531
9,786.00	Hirings	12,370.00	10,920	113	11,420
15,930.00	Total S&C Act	19,051.00	17,451	109	18,326.00
126,187.18		99,155.51	90,501	110	94,275

Boxted Parish Council
Financial Report to 31 March 2025

23/24

2024/25

		Actual to date	Budget	% of Budget	Forecast
	PAYMENTS (page 2)			2 of 12 (%)	
	Parish Council Amenities				
13,277.88	Plants and Grass	17,208.95	13,000	132	19000
3,616.12	Sports/play/rec equip	5,851.05	1,250	468	5500
9,603.26	General Maintenance	2,138.13	1,650	130	1800
756.86	Recycling bin Contract	789.85	720	110	730
895.00	Trees/Hedging	110.00	1,250	9	110
1,898.38	Village Green	56.50	1,650	3	100
0.00	Phonebox library	48.32	-		50
0.00	Camping Close	0.00	-		0
3,764.61	Legal Fees/Advice	1,200.00	1,000	120	1200
205.00	Village hall room hire	245.50	400	61	300
2,732.56	Insurance	3,125.91	3,050	102	3200
1,310.00	Audit	750.00	834	91	750
422.36	S 137 donations to groups	700.00	1,000	70	700
650.40	Subs/registrations/fees	697.78	772	90	772
23,932.60	Salary, PAYE, NI, Pension	31,145.37	27,439	114	30000
2,306.29	Equipment and Software	1,651.11	2,750	60	1500
656.88	Mileage/travel	795.35	1,107	72	900
1,573.18	Sundry	1,119.35	300	373	1000
147.42	Stationery/printing/it/postage	273.98	238	115	300
565.00	Training courses/seminars/mtgs	546.00	550	99	550
2,012.11	Special events/publicity/election	1,859.50	2,000	93	2000
682.50	Current PROW +dogbin contract	729.30	750		730
	Transfer to reserves				
1,918.66	Wildlife Biodiversity	2,763.45	1,500	184	2800
72,927.07	Total Parish Council main lines	73,815.40	63,210		74,002.20
	New Projects to fund from reserves				
	* OCTV	4,714.43	6,000		4,750
	* Runners container-offset by hire	2,455.00	2,000		2,455
	* Petang/Table tennis	2,222.44	5,500		2,230
	* Notice board	0.00	500		-
	* New Dog bin on PROW	0.00	500		-
	* New shed	0.00	2,000	0	-
	* Knee High Fencing	1,908.46	2,500		2,000
	Total new projects from reserves	11,300.33	19,000		11,435
72,927.07	Total PC including new projects	85,115.73	82,210	104	85,437.20
	Hub & Sports & Social Club				
11,209.09	Electricity/Oil	7,647.61	11,000	70	7,500
0.00	Water	2,113.31	1,760	120	1,850
3,432.00	Pay (Inc Cleaners)	3,604.20	3,307	109	3,600
506.38	Broadband	570.59	495	115	550
2,013.52	Repairs/Equipment/inspections	3,226.78	2,250	143	1,600
1490.9	Trade Waste	1,748.10	1,478	118	1,478
18,651.89	Total SSC	18,910.59	20,291	93	16,578.40
91,578.96	Gross Outgoings	104,026.32	102,501	101	102,016
7,517.12	Var paid reclaimable	8,384.22			
99,066.08	Total Gross Outgoings	112,410.54	102,501	110	102,016
27,051.10	Profit/(Loss)	-£13,255.03	- 12,000		- 7,741
	Adjust for funded from reserves	- 1,955	7,000		3,694

Notes

Runners container hire added at £50p/m

Shed and knee high fencing in 25/26

BOXTED PARISH COUNCIL
Financial Report to End March 25

Reconciliation

2023/24 £		2024/25 £
<u>59,391.46</u>	Opening balances at 1st April 2024	<u>86,482.56</u>
126,187.18	PLUS receipts (as detailed overleaf)	99,155.51
99,096.08	LESS outgoings (as detailed overleaf)	112,410.54
<u>27,091.10</u>		<u>-13,255.03</u>
 <u>86,482.56</u>	 Closing balances in hand at end March 25	 <u>73,227.53</u>
 77,010.02	Lloyds BPC Current a/c..5600 (including uncleared funds (-))	 63,319.66
-	Lloyds BPC Business Saver (Deposit) a/c	-
9,123.06	Lloyds BPC Sports & Social Club ...1368	9,066.01
349.48	Caxton FX Card Balance	841.86
 <u>86,482.56</u>		 <u>73,227.53</u>
	check shibe ZERO	<u>-</u>
	Reserves at 1 April 2024	86,000 spent
	Planned CCTV	5,000 4,750.00
	Runners container-offset by hire	2,000 2,500.00
	Petang/Table tennis	2,000 2,400.00
In 25/26	Notice board	500
	New Dog bin on PROW	500
In 25/26	New shed	2,000
In 25/26	Knee High Fencing	4,600 2290
	Total planned reserve spend	16,600 11,940
	Remaining	69,400 74,060.00

4. Q & A session

Members of the public asked if the small conifer would be replaced given the first did not survive the hot summer. The council said it would be replaced in November.

There was a general discussion about village activities and assets with no questions being asked.

The meeting closed at 720pm.