

To: Members of Boxted Parish Council

You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on Wednesday 10 June 2026 at 7:30pm at Boxted Village Hall for the purpose of transacting the business as set out in the Agenda

Members of the public and press are welcome to attend and participate in the Public Participate item.

Karen Thompson – Clerk
Dated 5th June 2026



BOXTED PARISH COUNCIL AGENDA

26/102 Welcome and noting apologies

26/103 Declaration of Interests - to receive any interests relating to items on the agenda and to remind Councillors to complete their new term Declarations of Interest.

26/104 Public participation session (There will be 15 minutes available for this item, if required)

26/105 Minutes of the last meetings of the Council held on 13th May and 26th May 2026.

Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings (see attached).

26/106 Colchester City Council (CCC) and Essex County Council (ECC)

To receive the verbal reports of City Councillors and County Councillor.

26/107 Planning

- .1 To consider the following planning applications and any other applications arriving after the date the agenda is published:

260894	14/05/2026	Land near, Boxted Cross	Electricity Act 1989: Overhead Lines (Exemption) (England and Wales) Regulations 2009 - Proposed upgrade to the existing the High voltage (HV) overhead line near Boxted Cross, Colchester.
260878	14/05/2026	Boxted House, Church Street	T1 Holly Tree Edge of Woodland Tree leans out over lawn area. Fell to ground level. T2 Ash Tree Right hand side garden Reduce branches overhanging lawn and Magnolia Tree back to the edge of the lawn (4 to 5m off), to allow more light to the Magnolia Tree
260947	28/05/2026	1 Alberry Cottages, Church Street	Almond Tree removal of completely dead tree. Tree is located fully within boundaries and works would not affect neighbours or public footpath.

2. Decisions

To note the following decisions that were approved: None

To note the following decisions that were refused: None

- .3 To consider the correspondence received from the Dedham Vale Society regarding loss of mobile phone coverage due to the removal of a signal tower at Gun Hill and the planning refusal to permit a new 20m transmission pole ([251399](#)) (see attached).

26/108 Parish Council Finance

- .1 To receive the Parish Council Financial Report as at the 31 May 2026 (see attachments including bank and card statements).
- .2 To approve for payment the invoices presented.

26/109 Annual Governance and Accountability Return for 2025-26

- .1 To consider the effectiveness of the System of Internal Control. (See Attached)

And to approve the Annual Governance Statement (AGAR Section 1). (See AGAR attached – awaiting signatures)

- .2 To consider the Annual Internal Audit Report of Accounts Year Ended 31 March 2026. (See attachment)
- .3 To consider the Accounting Statements (Section 2 of the Annual Return (AGAR)).
To approve the Accounting Statements, by resolution, and ensure the Accounting Statements are signed and dated by the Council Meeting Chair.
- .4 To decide the dates for the exercise of Public Rights of Inspection as commencing Monday 22nd June 2026 and ending on Sunday 2nd August 2026, running for a period of 30 working days. And to publish a notice of the Public Right of Inspection at least 1 working day before the period of inspection on the Council website along with the 'Council Accounts: A Summary of Your Rights'.
- .5 To appoint Heelis and Lodge as internal auditors for 2026/2027.

26/110 To receive an update on the café tenant position and planned café opening

26/111 Tree Works

To consider the quotes received for the tree work as a result of the recent tree survey (see attached).

26/112 Recreation Ground

- .1 To note the purchase of an additional litter bin.
- .2 To note the receipt of the annual play area inspections and the planned report to Parish Council at the July 2026 meeting.

26/113 Review of Asset Register

To review the version of the asset register on 31st March 2026.

26/114 Review of Risk Register and Management Plan

To review the current Risk Register.

26/115 To consider a donation to help with the printing costs of the Langham with Boxted Newsletter

26/116 Clerk's Report

- .1 To receive the clerks report.
 - Possibility of Antelopes being established in Boxted
 - As the Sole Trustee to note the finances for the Charity 201358 Boxted Village Hall (see attached)

26/117 Items for the next or subsequent meeting agenda(s)

To note or propose items for the next agenda including any raised.

- Allotments in Boxted – report back from first mtg
- Play area inspection reports

26/118 Date of next and future meetings

The proposed date of the next meeting is 8 July 2026 at 730pm. Delegated authority being granted to the Clerk with authorisation from the Chair for emergency and time critical issues.