

# BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

**You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on Wednesday 11 February 2026 at 7:30pm at Boxted Village Hall for the purpose of transacting the business as set out in the Agenda**

**Members of the public and press are welcome to attend and participate in the Public Participate item.**

Karen Thompson – Clerk

Dated 6<sup>th</sup> February 2026



## Agenda

**26/17 Welcome and noting apologies**

**26/18 Declaration of Interests** - to receive any interests relating to items on the agenda and to remind Councillors to complete their new term Declarations of Interest.

**26/19 Public participation session (There will be 15 minutes available for this item, if required)**

**26/20 Minutes of the last meetings of the Council held on 14 January 2026.**

Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings (see attached).

**26/21 Colchester City Council (CCC) and Essex County Council (ECC)**

To receive the verbal reports of City Councillors and County Councillor.

**26/22 Planning**

- 1 To consider the following planning applications and any other applications arriving after the date the agenda is published:

260116	19/01/2026	Isola, Ellis Road	Application for a <u>lawful development certificate</u> for an existing use as a C2 Childrens home.
260053	21/01/2026	46 Straight Road	Application to vary condition 2 (drawings) of planning permission 240834
260035	06/01/2026	Clives, Church Street	Proposed single storey side and rear extension, and part single part two-storey extension to rear.

### 2. Decisions

To note the following decisions that were approved:

252651 & 252652 Oak Cottage Cage Lane Retrospective listed building application for cart lodge, installation of new pedestrian and vehicle gates, infill landscaping.

252690 Brandons East Side, Single storey side and rear extensions following the demolition of an existing carport.

252697 The Old School, Church Lane single storey pantry extension.

- .3 To note the following decisions that were refused:

None.

**26/23 PP26 Land North of Straight Road**

To note that Colchester Planning indicate that it should be possible to align some of any new social housing with our Housing Needs Survey outcome prioritising those with a connection to Boxted. This will require a resolution for BPC to formally request this now.

Mr A Coley, Chair of the Lawford Housing Enterprise Trust would be amenable to addressing the Council, if thought to be useful.

**26/24 ECC consultation on the Permanent Prohibition to Motorised Vehicles over Boxted Bridge.**

.1

To note the agreed objection to TRAF/8871 which, if implemented, would permanently prohibit motorised vehicles using Boxted Bridge (see attached).

- .2 To consider contributing to a fundraising request to conduct dynamic load testing (see attached).

**26/25 Parish Council Finance**

- .1 To receive the Parish Council Financial Report as at the 31 January 2026 (see attachments including bank and card statements).
- .2 To approve for payment the invoices presented.

**26/26 PCC application for donation toward Church graveyard work**

To consider a request for Parish Council support toward the St Peters Church graveyard improvement project which has a budget of £10,000 (see attached).

**26/27 Poors Land Camping Close Charity**

To acknowledge the planned meeting of Trustees after this meeting.

**26/28 Policies for Review and Adoption**

- .1 To review and adopt Freedom of Information Policy (see attached).
- .2 To review and adopt Data Protection/GDPR Privacy Statement (see attached)

**26/29 Date and format of Annual Parish Meeting for Residents**

To agree the date and format for the Annual Parish Meeting which is the meeting for residents. It is required to be held between 1 March and 1<sup>st</sup> June. It could be scheduled for the same date as Parish Council meeting which fall on 11 March and 8<sup>th</sup> April.

**26/30 Clerk's Report**

- .1 To receive the clerks report.

**26/31 Items for the next meeting agenda**

To note or propose items for the next agenda including:

- Quiet Lanes
- Play equipment repairs
- Telephone Box

**26/32 Date of next and future meetings**

The proposed date of the next meeting is 11 March 2026 at 730pm. Delegated authority being granted to the Clerk with authorisation from the Chair for emergency and time critical issues.

**26/33 To exclude members of the press and public from the meeting. Motion to exclude public & press: In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted namely the consideration of lease clauses and also pay rate proposals. The Public and Press be excluded from this meeting and will be instructed to withdraw.**

**26/34 Community Café**

To consider a requested change to a condition of the Community Café lease.

**26/35 Consideration of Pay Increases for staff not governed by national pay scales**

To consider rates of pay for April 2026 – March 2027 (see attached **confidential** paper).