

**BOXTED PARISH COUNCIL (BPC)**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**HELD ON 9 OCTOBER 2024 AT 730PM IN BOXTED COMMUNITY HUB CAFE**

**PRESENT:** Members – Councillors Jamie Seakens (Chair), Arabella Brentnall, James Collitt, Amin Dedhar, Jonathan Hunt, Angela McLauchlan, Lee Smith and David Taplin.

Karen Thompson - Clerk

**ALSO PRESENT** Cllr Tom Rowe Colchester City Council (CCC)

**24/143 Welcome and noting apologies.**

Jamie Seakens welcomed everyone and noted that there were apologies from Cllr Gene Pugh.

**24/144 Declaration of Interests** – None declared.

**24/145 Public Participation Session** None

**24/146 Minutes of the last meetings of the Council held on 10 October 2024.**

Councillors resolved to agree the minutes of the last meeting.

**24/147 City and County Council - To receive the verbal reports of the City Councillor and the County Councillor.** Cllr Rowe spoke about the likely changes to waste collection services in Colchester and the new make-up of the Council.

The difficulty is cycling and walking the Langham Road chicane was raised with a request to put pressure on highways for a sever cut back of vegetation to maximise visibility.

**24/148 Planning Applications**

.1 **To consider commenting on the following applications and noting the decisions made:**

<a href="#">242003</a>	25/09/2024	37 Straight Road	Application to determine if prior approval is required for a proposed: Change of Use of Buildings on Agricultural Units to Dwellinghouses (Class C3), The Town and Country Planning (General Permitted Development) England Order 2015 (as amended) Schedule 2
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The council resolved not to enter a comment.

.2 **Decisions** - Decisions made by Colchester City Council were noted.

**24/149 Parish Council Finance**

.1 **To receive the Parish Council Financial Report as at the 30 September 2024 (see attachments including bank and card statements).** The finances were noted with receipts to date being £78,142 and spend £54,587. Bank holdings were reported as £105,361.

.2 **To approve for payment the invoices presented.**

The following invoices for the month were seen and approved for payment.

**Parish Council**

Pay Gross (inc NI, PAYE, Pensions)	2,845.06
Clerks expenses	129.50
Green bins	73.36
Cloudy IT licenses	107.04
Audit PKF Littlejohn	504.00
IT tablet and case	333.95
Moser Groundcare	3073.20
Cleaning Holiday cover	54.00
Plumbing part	26.45
Data recording box install – Neal Builders	180.00
Wave Water	392.89

Plum MAP Plumbing – sink leak	30.00
Goff heating oil	946.36

**Village Hall**

Michelle Gourlay cleaning	540.00
Wave	154.77
PPL PRS License	267.59
Goff heating oil	523.05
Chip management	950.00

**24/150 External Audit**

**To receive the audit comments made by PKF Littlejohn. (see attached)**

These were received and noted.

**24/151 Boxted Bridge**

.1 **To note statement made by Councillor Barber (ECC) and the additional time allowed to submit comments to both Babergh and Essex County Council on the respective Planning applications.**  
These were noted.

.2 **To note the request made to Essex County Council Planning and Babergh to delay consideration of the planning applications until the repair options have been properly concluded.**  
This was noted.

**24/152 Boxted Hub Café Lease**

**To note that councillors have met, without commitment, a potential interested party in any future Café lease.**

The council had met a current café owner who had expressed interest in the lease for the Community Hub café when the current lease expires. He would be invited for further discussion closer to the time.

**24/153 Recreation Ground**

**To receive the play area inspections from Playquip (see attached).**

The council resolved to seek an itemised quote for all play area repairs which would be used to decide which repairs to approve.

**24/154 Clerk's Report**

.1 **To receive the clerks report including a list of resolutions agreed at earlier Parish Council meetings and note progress to date on the following (full report - see attachment).**

a) Village Hall AGM delayed until 30<sup>th</sup> October 2024 at 1pm – this was noted

It was also agreed that the clerk would:

Pursue the made request to acquire the land at the corner of Cooks Hill land.

Continue to commission a sign on the village green.

**24/155 Items for the next meeting agenda**

**The following items are planned for the next meeting agenda:**

- Draft budget for finalisation in January

**24/156 Date of Next Meeting - The proposed date of the next meeting is 13<sup>th</sup> November 2024 at 730pm in the Village Hall. Delegated authority being granted to the Clerk with authorisation from the Chair for emergency and time critical issues.** The next meeting date was agreed.

Signature \_\_\_\_\_ Signed by \_\_\_\_\_