

**BOXTED PARISH COUNCIL (BPC)**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**HELD ON 10 SEPTEMBER 2024 AT 730PM IN BOXTED COMMUNITY HUB CAFE**

**PRESENT:** Members – Councillors Jamie Seakens (Chair), Arabella Brentnall, James Collitt, Amin Dedhar, Gene Pugh, Lee Smith and David Taplin.

Karen Thompson - Clerk

**ALSO PRESENT** Members of the Public

**24/127 Welcome and noting apologies.**

Jamie Seakens welcomed everyone and noted that there were apologies from Cllrs Jonathan Hunt and Angela McLauchlan.

**24/128 Declaration of Interests – None declared.**

**24/129 Public Participation Session None**

**24/130 Minutes of the last meetings of the Council held on 11 September 2024.**

Councillors resolved to agree the minutes of the last meeting.

**24/131 City and County Council - To receive the verbal reports of the City Councillor and the County Councillor.** No councillors present.

**24/132 Planning Applications**

**.1 To consider commenting on the following applications and noting the decisions made:**

<u>241670</u>	12/08/2024	26 Cross Cottages, Cooks Hill	Single storey rear extension and internal alterations following the demolition of c roof addition
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The council resolved not to enter a comment.

<u>241482</u>	18/07/2024	1 Alberry Cottages, Church Street	Felling to ground level and removal of C Tree.
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The council resolved not to enter a comment.

<u>241433</u>	12/07/2024	Somerton House, Green Lane	Proposed replacement dwelling. Also revised drawing submitted.
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The council resolved to comment that the style of replacement dwelling was out of context with the area.

<u>241580</u>	30/07/2024	Anglian Water Pipeline, Dedham to Great Horkestone,
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**.2 Decisions - Decisions made by Colchester City Council were noted.**

**24/133 Parish Council Finance and Audit**

**.1 To receive the Parish Council Financial Report as at the 31 August 2024 (see attachments including bank and card statements).** The finances were noted with receipts to date being £43,297 and spend £47,945. Bank holdings were reported as £81,834.

**.2 To approve for payment the invoices presented.**

The following invoices for the month were seen and approved for payment.  
**Parish Council**

Pay Gross (inc NI, PAYE, Pensions)	2,8445.06
Clerks expenses	75.50
Green bins	79.98
Cloudy IT licenses	107.04
Fete printing	153.18

Strimmer repair - Tuckwells	169.50
Moser Groundcare	1,596.00
Council Insurance	2,848.09
CCTV Spectrum Security	2828.66
Playquip – Play area inspections	462.00
Property 360 plumbing repair	£114.00

### **Village Hall**

Michelle Gourlay cleaning	432.00
Viking	325.13

### **24/134 Boxted Bridge**

- .1 **To note the submission of a request to add the two culvert bridges to the Colchester Local List (see attached).** This was noted.
- .2 **To note the request made to Essex County Council Highways portfolio head, Cllr Cunningham to delay submission of planning application until all investigation options concluded (see attached).** Noted
- .3 **To receive an update from the councils joint meeting held on 6<sup>th</sup> Sept 2024.** The council received a verbal report from Jamie Seakens and Karen Thompson saying that the meeting of local councils the Dedham Vale AONB and the Save Our Bridge Campaign has usefully brought everyone up to date with reports and plans by Essex Highways and a number of points were agreed to press Essex Highways and Essex Planning to investigate repair options before deciding any planning application. Babergh had received the planning application, and it was agreed that the same messages would be used to try and persuade Babergh to postpone their decision of the application or if they do plan to consider the application the arguments to refuse it. The council resolved to cover the cost of updating the recent road safety report.

### **24/135 CCTV**

#### **To note the installation due of the CCTV system and understand camera positions.**

The councillors were able to see the camera recording quality and views. The council was reminded that the council CCCTV policy allowed for the clerk and one other councillor to view the cameras and search back through recordings to ascertain video/photo data relevant to the deterrence, prevention and detection of antisocial behaviour and crime. It was resolved that a tablet running the viewing application hik-connect would be purchased and this would be used by the clerk or the chair in the clerk's planned absence. The CCTV system would go live when the signage was installed.

### **24/136 Recreation Ground**

- .1 **To consider the draft sign to be installed by the table tennis table (see attached).** The design was agreed.
- .2 **To consider the Boxted Lodgers proposals for a fenced area to make safe the Lodgers goals and mobile dugout (see attached).** The council agreed that there were advantages to securing Boxted Lodgers goals and mini dugouts in a fenced area, preventing them from being vandalised and climbed over, which could result in injury. The council agreed to purchase sufficient heras fencing and green netting to create a moveable storage area, but the location would be better suited to the fence between the play areas and Perrymans.
- .3 **To consider an application for grant to assist with line paint equipment (see attached).** The council considered the request for funding assistance and decided that this cost should not be met by the council and refused the application.

### **24/137 Committee Room bookings**

**To note the bookings for the committee room are slowly building with Remap and 2 tutoring groups.** This was noted.

### **24/138 To note the meeting of the Neighbourhood Plan Working Group is 18<sup>th</sup> Sep.** This was noted.

### **24/139 To review and approve the current asset register.** This was considered and approved.

### **24/140 Clerk's Report**

- .1 To receive the clerks report including a list of resolutions agreed at earlier Parish Council meetings and note progress to date on the following (full report - see attachment).
  - a) Nest swing to be included in 24/25 budget
  - b) Village Hall AGM 25<sup>th</sup> Sep 1pm in the Village Hall
  - c) Play area inspections due

24/141 Items for the next meeting agenda

The following items are planned for the next meeting agenda:

None notified

24/142 Date of Next Meeting - The proposed date of the next meeting is 9<sup>th</sup> October 2024 at 730pm in the Village Hall. Delegated authority being granted to the Clerk with authorisation from the Chair for emergency and time critical issues. The next meeting date was agreed.

Signature \_\_\_\_\_ Signed by \_\_\_\_\_