

**Boxted Parish Council S106 Committee**  
**Minutes of the Meeting of Boxted Parish Council S106 Committee**  
**Held on 11<sup>th</sup> August 2021 730pm Boxted Village Hall**

**Present** Cllrs Brentnall, (Chair), Collitt, and Hunt and  
J Hamblion (representing the Cricket Club) and A Dedhar  
Karen Thompson - Clerk

**S106- 103 Welcome and declarations of interest**

Cllr Brentnall welcomed everyone to the meeting and took declarations of interest.  
Cllr Collitt – Boxted Runners Member, Royal British Legion Club, St Peters Church  
John Hamblion – Boxted Cricket Club

**S106- 104 Apologies for absence**

Apologies were received from Cllr Seakens and also E MacGregor and G Thomas (both representing Boxted Lodgers)  
Cllr's Chaplin and Pugh were absent as was C Watling and V Dolling.

**S106- 105 To agree minutes of last meeting**

Cllr Brentnall requested that the minutes be amended to at S106/98.1 to have the words 'The Borough Council will use' to 'the Borough Council will only use' in the quoted text. The Council then resolved to accept the minutes as an accurate record of the meeting on 6<sup>th</sup> July 2021.

**S106- 106 To receive the outstanding actions report (see attached).**

The report was received.

It was noted that most actions are in hand.

**S106- 107 Car Park**

**107.1 To consider the progress of the planning permissions for permitted use as overflow car park and change of surface.**

It was noted that a certificate of lawful use (establishing that the playing field has been used for overflow parking, thus allowing permitted rights to be used to enhance the facility) has been submitted.

**107.2 To consider the quotes received for constructing the access path to the overflow car park and select a contractor (see attached).**

Invitations to tender were sent to four local companies, two of which indicated they would submit quotations. In the event only one quote was received, and the Committee resolved to accept this quote from Anglia Landscapes, and proceed on the basis of part 1 of the tender specification with part 2a (see also location of mounds decided at item 108.2 with seeding) but waiting till all planning consents were in place. The Committee also resolved to ensure that the football clubs would be advised of any works and dates.

**S106- 108 Recreation Ground**

**108.1 To note the Parish Council consent to advance the additional recreation Ground facilities to the next stage.**

The Committee noted the scaling down of the mound element of the project which reduces the cost and noted that surveys, consents, and pricing would now be obtained.

**108.2 To decide a position for the siting of topsoil left from construction of car park access, or alternatively to recommend that the excess topsoil is removed from site.**

The Committee resolved to site the excavated topsoil from the access route to overflow parking into compacted mounds near the tree/basketball hoop/corner point of boundary fence. Cllr Hunt agreed to provide a diagram of the location.

**S106- 109 Community Hub**

**109-1 To approve the submission of the access for all ramp to Colchester Borough Council planning.**

The Committee noted that the full Council had approved the action to submit a planning application for the ramp and step access and noted it had been submitted.

**109-2 To consider the Hurley Porte Duell fee for developing plans for Building regulation submission and construction diagrams/instructions (see attached).**

The Committee resolved to accept the quote from Hurley, Porte and Duell for the plans for building regulations and for resulting construction diagrams, subject to the planning application being approved (see 109.1).

**109-3 To note the Parish Council support for appointing Ingleton Wood and letter of appointment.**

The Committee noted the appointment of Ingleton Wood and agreed to seek the development of planning diagrams. The Committee also resolved to seek Parish Council support and funding for a drains survey, as recommended by Ingleton Wood, and knowing that the drains are of concern.

**109-4 To note the letter sent to Nick Emery (Football Development Manager/Football Foundation) and his response. The need for pitch configuration diagrams and also revised Hub development diagrams.**

The Committee noted the response from Nick Emery of the Football Foundation and would send hub development diagrams when we have them from Ingleton Wood. The pitch configuration diagrams could be sent.

**109.5 To decide how to proceed with Cricket Board funding application and Athletics Funding.**

The Committee noted that funding was being prioritised towards junior and women's cricket development, but the cricket club would speak to Essex Cricket.

The Committee also resolved to meet with Vanessa Dolling to see what could be pursued via England Athletics.

**S106- 110 Financial Position**

**To receive the finance tracking spreadsheet.**

The report was received and noted. It was suggested that the tracker could be amended to reflect the more accurate information regarding access route to overflow parking.

**S106- 111 Date of next meeting**

After some debate about conduct, Mr Dedhar sought Cllr Brentnall's commitment to support the Recreation Ground project being taken to the next stage. Cllr Brentnall agreed that the project should be taken forward and supports the plans in place.

The date of next meeting would be Tuesday 5<sup>th</sup> October 2021.

Minutes Approved by \_\_\_\_\_ (Chair of Meeting)