

Boxted Village Hall

Minutes of Meeting of Boxted Village Hall Trustees

Wednesday 8th January 2020 at the Village Hall after the Parish Council meeting

Trustees Cllr's Damen (Chair), Brentnall, Chaplin, Collitt, Kent, McLauchlan, Oxford, Pugh and Seakens.
Present Clerk - Karen Thompson

BVH20/01 Welcome

The Chair opened the meeting.

BVH20/02 Apologies and reasons for absence.

None.

BVH20/03 Declaration of Interests

None declared.

BVH20/04 To accept the minutes of the last meeting 13th November 2019

These were accepted as an accurate record of the meeting.

BVH20/05 To receive the Village Hall Management Committee AGM minutes

These were received.

BVH20/06 To receive the Note of Independent Examination

The Trustees noted the good Note of Independent Examination conducted by the RCCE and confirmed that the end of year submission should be made to the Charity Comm

BVH20/07 To consider the email from Boxted Players regarding suggested improvements and funding

The Boxted Players have donated profits from their productions to the Village Hall in lieu of hiring fees. The recent pantomime saw a profit of £795, which the Players have asked could be spent on removable stage lighting, additional stage curtains and some scenery.

The Trustees agreed to continue with the agreement to allow the Boxted Players to use the Hall without charge, where the booking does not clash with other bookings, and the profits to come to the Hall. The Trustees also agreed to invest in stage lighting and stage curtains. Scenery would remain the asset of the Boxted Players. Mr Dolling had agreed to store equipment that could not be accommodated at the Hall.

BVH20/08 To consider purchasing chairs with arms and donating blue chairs to Boxted Church

The Trustees agreed to purchase the chairs with arms that would be beneficial to the elderly. Boxted Church had said that they no longer required the blue chairs and the Trustees would advertise them as available.

BVH20/09 To consider asking A Ivanauskis to repair the ventilation hatch

It was decided to postpone this action until the loft and hatch was investigated further.

BVH20/010 To receive the Village Hall financial statement

The financial statement was received showing current receipts to date were £9,571.30 and current spends were £4,687.37. Current bank holdings were reported as £41,109.67.

BVH20/011 To approve the invoices for payment

The following invoices were approved for payment:

Michelle Gourlay Cleaning - Dec	£210.00
RCCE Independent Inspection	£75.60
CHIP quarterly fee	£585.00
Remove water heater - MJ Byles	£44.40
Michelle Gourlay Cleaning - Jan	£168.00
LED - emergency lighting test	£78.00
Wave Water	£149.67
CHIP quarterly fee	£600.00

BVH20/012 Meeting Close

The meeting was closed, and the next meeting date confirmed as 12th February 2020