

## Boxted Village Hall

### Minutes of Meeting of Boxted Village Hall Trustees

Wednesday 9<sup>th</sup> October 2019 at the Village Hall after the Parish Council meeting

**Trustees** Cllr's Damen (Chair), Collitt, Kent, McLauchlan and Pugh.  
**Present** Clerk - Karen Thompson

**BVH/076** **Welcome**

**BVH/077** **Apologies and reasons for absence.**  
Cllr Oxford had sent apologies

**BVH/078** **Declaration of Interests**  
None declared.

**BVH/079** **To accept the minutes of the last meeting 11<sup>th</sup> September 2019.**  
These were accepted as an accurate record of the meeting.

**BVH/080** **To note the independent fire risk assessment has been booked for 30<sup>th</sup> October 2019 at a cost of £290.**  
This was noted.

**BVH/081** **To receive the Village Hall financial statement.**  
The bank balances for the Village Hall were reported as £37,291 and the bookings are healthy.

**BVH/082** **To approve the invoices for payment.**  
The following were authorised for payment:

Michelle Gourlay Cleaning	£210.00
Wave	£102.59
E&J Fire Security – Fire Extinguisher	£102.00

**BVH/083** **Meeting Close**  
The next meeting was confirmed as Wednesday 13<sup>th</sup> November 2019.