

BOXTED PARISH COUNCIL

ANNUAL PARISH ASSEMBLY MINUTES

Wednesday 8th May 2018 in the Village Hall at 7PM

Called by Cheryl Damen

Present

Chair – Cllr Cheryl Damen
Councillors James Collitt and Angela MacLauchlan
Clerk – Karen Thompson
5 members of the public

1. Welcome

The Chair, Cheryl Damen, welcomed everyone to the Annual Parish meeting of Boxted Parish Council for 2019. With local elections taking place last week we are now out of purdah and can talk about the events of the last year and our plans for the next year.

2. Approve the Minutes of the Annual Parish Meeting held on 9th May 2018

After a correction to the minutes of the last meeting they were approved.

3. Chairman's report

We were very fortunate for most of 2018 to have a full complement of councillors but we will need to promote our current vacancies to get them filled again.

This time last year was a difficult time for the council. You might recall had very little by way of reserves and the relationship between the council and the then clerk had broken down. We had some immediate help from Peter Studd and then Karen Thompson took the clerks position for a period of 6 months. Luckily, Karen enjoyed Boxted and applied for the permanent position and she joined us properly in September.

What we were able to achieve last year was:

- A new team of contractors for cutting the grass on the Recreation Ground which should hopefully alleviate the problems that the cricket team have had.
- We have kept the play equipment in good order with a fresh coat of paint and new rubber flooring.
- We have 2 publicly accessible defibrillators in the village.
- A new community hub roof, which most of the costs were covered by a grant from the Community Initiatives Fund from Essex County Council.
- We let a 2-year lease to Bonny Chaplin to run the Community Hub.

- I'm also pleased that we moved to a cheaper electricity supplier and cancelled Sky Sports which should hopefully see the Hub and Sports side on a better financial footing.
- We still hope to take on a green at the heart of the village.
- The council took on being the sole trustee of the village hall and it continues to provide a great place for groups and classes every week.
- We held a Christmas Tree event which saw many local people turn out and enjoy.
- We have even had a coat of paint on the outside of the adopted telephone box – more work needed there.

We completed the year and have been able to build a slight reserve of about £15,000.

For next year we want to improve parking at Cage Lane and also around the village; improve the facilities on the Recreation Ground; work to improve our network of public footpaths and bridleways, secure the new lease on the village hall, develop the village green (when we have it) and run more community events.

I want to take this opportunity to thank every councillor for their hard work, enthusiasm and commitment to improving Boxted. It isn't always easy, and we all lead busy lives, but effective committed parish councillors mean that Boxted stands the best chance of being a great place to live, work and play. I also want to say a great thank you to Karen Thompson, the clerk, for stepping in a short notice and successfully being appointed as clerk.

4. Presentation of 2018-19 End of Year Financial Statement

BOXTED PARISH COUNCIL		
Financial Report to 31 March 2019		
2017/18		2018/19
		£
0.00	Opening balances at 1st April 2018	13,928.43
0.00	PLUS receipts (as detailed overleaf)	81,411.44
0.00	LESS outgoings (as detailed overleaf)	69,244.40
		12,167.04
<hr/> <hr/> -	Closing balances in hand at 31 March 2019	26,095.47
	Lloyds BPC Current a/c..5800 (including uncleared funds (-))	23,304.61
	Lloyds BPC Business Saver (Deposit) a/c	
	Lloyds BPC Sports & Social Club ..1368	2,790.86
	Uncleared at bank (-)	0.00
0.00		26,095.47

Boxted Parish Council					
Financial Report to 31 March 2019		2018/19			
2017/18		Actual to date	Budget	% of Budget	Forecast
	RECEIPTS				
43,555.00	Precept	47,837.00	47,837	100%	47,837
2,340.00	Grants Inc LCTS	17,926.00	1,426	1257%	17,925
0.42	Bank Interest	0.00	-		-
	ECC grass	0.00	-		-
1,008.27	VAT refunds	0.00	-		-
2,500.00	Sales	0.00	-		-
	Camping Close	0.00	-		-
	S106 Donation	0.00	-		-
	Total BPC Acct	65,763.00			65,762.00
	Sports & Social Club				
	SSC Donations	0.00	-		-
4,064.00	Lease fees	5,220.40	-		5,269
12,979.68	Hirings	10,428.04	-		10,500
6,036.11	SSC - Grants, refurb	0.00	-		-
	Total SSC Acct	15,648.44			15,769
53,467.69		81,411.44	49,263	165%	81,531.00
	PAYMENTS				
	Parish Council Amenities				
6,131.98	Set up for Village Hall				
5,910.00	Grass Main/Rec/V.Hall	5,815.20	6150	95%	5,800
1,443.00	Sports & play equip	1,037.92	1500	69%	1,050
350.00	General Maintenance	2,584.56	2000	129%	2,500
	Trees	180.00	500	36%	180
576.00	Camping Close	0.00	0		-
	Legal Fees/Advice	558.75	0		560
162.00	Village hall room hire	259.00	360		260
2,710.58	Insurance	1,967.50	3200		2,000
490.00	Audit	680.00	600	113%	680
	Churchyard Grant ?S137	0.00	600		-
36.33	S 137 donations (Village Dir + Others	145.91	550		150
738.85	Subscriptions/registrations	644.86	600	107%	650
420.00	Working From Home Allowance + Ot	0.00	430	0%	-
27,088.89	Clerks salary, PAYE, NI, Pension	15,187.45	24500	62%	15,200
515.50	Equipment and Software	499.19	500		500
67.95	Mileage	327.60	100	328%	325
	Sundry	640.00	0		640
48.00	Telephone	0.00	500		-
187.23	Stationery/printing/lt/postage	158.82	300	53%	160
1,135.00	Training courses/seminars/mtgs	455.10	1000		450
	Special events/publicity/election	74.34	973	8%	75
	Total Parish Council	31,216.20	44,563.00		31,180
	Sports & Social Club				
4,205.02	Electricity/Oil	4,833.44			4,835
972.06	Water	1,705.33			1,700
	Rates	294.00			300
9,669.56	Pay (Inc Cleaners)	2,961.92	4000	74%	3,000
854.00	Sky	1,752.77			1,750
7,944.79	Repairs/Equipment	19,912.33			20,000
1179.22	Trade Waste	1,213.54			1,214
65,524.76	Total SSC	32,673.33	4,000.00		32,799
65,524.76	Gross Outgoings	63,889.53	48,563.00	132%	63,979
	Var paid reclaimable	5,354.87			5,350.00
	Total Gross Outgoings	69,244.40	48,563.00		69,329.00
	Profit/Loss	£17,521.91	700		17.552

The financial statements show that with a reduction in costs the council has had a year where it has been able to build a small reserve.

5. Questions from the public

There were no questions from the public.

Meeting closed